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Microsoft Office 2013: Brief (Shelly Cashman Series)



Synopsis

Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Microsoft Office 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of Microsoft Office 2013 software through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students.

Book Information

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Customer Reviews

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When I received the book it looked as if water was poured onto the book. The cover and all pages are wrinkled. I was not pleased with the appearance of the book.

I had to have this book for a class I am taking. It works well for what it is designed for, and I like the wire binding, so it stays open to the pages I need.

Very in depth with tutorials and lots of questions answered! Invaluable resource for users of MS Office.

These books give great step by step instructions on most tasks within microsoft office 2013. I recommend

Amazing timing!great shape!A great person/persons to buy from .will have my business!

How did i end up ordering this crap...never did request or need this thing

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